

**PARK COUNTY SCHOOL DISTRICT #6
BOARD OF EDUCATION POLICY**

Code: DJ

PROCUREMENT POLICY

The District's purchasing program shall serve the interests of the school district and the betterment of its education program by providing the necessary supplies, equipment and services.

The Board's authority for the purchase of materials, equipment, supplies and services is extended to the Superintendent through the detailed listing of items compiled as part of the budget process and approved by the Board through its adoption of the annual operating budget.

The Superintendent or designee shall serve as purchasing agent for the district. He/she shall be responsible for developing and administering the purchasing program for the district. The purchasing procedures employed by the district shall comply with all applicable laws and regulations of the state as well as Board policies.

Materials, supplies, equipment and services will be purchased by bid whenever it is advantageous to the district.

In the opinion of the Superintendent whenever the best interests of the district would be served by direct negotiation, it will not be necessary to secure bids unless required by law.

Adopted: 7/16/19

(replaced DJ – Purchasing)